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## **SafeCare® Parent Support Provider-Adams County**

### **Description**

This position reports to the Program Director in the SafeCare® Program. Delivers an evidence-based curriculum to parents and caregivers with children ages five and younger in the home. SafeCare® is a structured program, with specific protocols that include observational assessment, modeling, role-playing, and giving feedback to parents. The SafeCare® Program at Family Tree operates in Adams and Jefferson counties. This position will primarily serve Adams County, based on needs of program.

This is a full-time, non-exempt position with a hiring salary range of \$20.46 to \$24.56 per hour working primarily Monday-Friday and occasional evenings and weekends. This position allows for a flexible schedule, with a blended remote and in-office work arrangement. Benefits information can be found on Family Tree's career page at <https://www.thefamilytree.org/careers>.

### **Essential Duties/Responsibilities**

#### **Home Visiting:**

Deliver SafeCare® curriculum to families, consistently meeting fidelity standards of the SafeCare® model. Make initial enrollment telephone calls to families referred to SafeCare® Colorado

- Demonstrate strong engagement skills to recruit and retain clients in a voluntary, homebased program.
- Participate in weekly individual and monthly group coaching until certification is reached. After certification, continue to participate in monthly coaching to maintain fidelity.
- Participate in team meetings and regular supervision meetings.
- Upload required audio recordings, documentation and information on a daily basis.
- Provide 12 home visits (in-person and virtual) per week to an active caseload of 15-20 clients.

#### **Outreach & Marketing:**

- Identify agencies within the community that serve clients who may benefit from SafeCare® Colorado and facilitate the agency's ability to provide referrals to SafeCare® Colorado.
- Participate in outreach efforts (giving presentations, attending conferences, handing out fliers, meeting with ground level staff, etc.) to encourage family participation in the voluntary SafeCare® Colorado program, to maintain a strong referral base and establish a positive reputation within the communities served by SafeCare® Colorado.
- Maintain regular contact with existing partnerships, as well as exploring new community connections.

### **Other Duties**

Follow Family Tree reporting procedures as a mandated reporter. Attend on-site and off-site meetings and trainings as requested. Ensure a safe work environment and follow all safety procedures.

### **Knowledge, Skills and Abilities**

Committed to building relationships with under-resourced, at-risk families. Must have a strong understanding and ability to deliver services with a commitment to Trauma Informed, Multi-Generational, Client Centered and Strengths Based approaches. Alignment with Family Tree values of Commitment, Advocacy, Accountability, Diversity/Equity/Inclusiveness, Collaboration, and Integrity. Creative and flexible service delivery, with the ability to maintain fidelity to the model. Strong computer skills; prefer Word, Outlook and Salesforce or other web-based database system.

Must be able to work independently in clients' homes and in the community. This may include going into homes that are not air conditioned, or handicapped accessible.

### **Education and Formal Training**

Bachelor's degree preferred, AA degree in Early Childhood Education or related field and 1-3 years' experience in home visitation or direct services to families with young children; or a comparable mix of education, professional and lived experience. Multilingual skills preferred, but not required.

### **Working Environment**

Must be comfortable holding difficult conversations with people. Must be comfortable going into family homes/apartments. Must have access to reliable transportation on a daily basis for home visits and various off-site meetings. Due to program participants' availability, this position schedule requires flexibility. Provider's schedules will regularly include afternoon and evening hours, occasionally, weekend hours. Must have access to reliable transportation on a daily basis for home visits and various off-site meetings. Must have a valid Colorado driver's license, car insurance, and acceptable motor vehicle record.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Physical Activities**

This position requires visiting homes or apartments that may or may not be handicapped accessible. Talking, hearing (ordinary conversation), seeing (read paperwork, computer work). Manual dexterity sufficient to operate a computer, calculator and telephone. Must be able to lift 10-15 lbs.

Note: Job descriptions are not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated.