



3805 Marshall Street, Suite 100
Wheat Ridge, CO 80033
(P) 303.422.2133
(F) 303.422.5707
www.thefamilytree.org

Job Posting

Parenting Time Group Facilitator

Organization Overview

The mission of Family Tree is to partner with all people to prevent and overcome the interconnected issues of child abuse, domestic violence and homelessness to promote safety, healing and stability across generations.

As a long standing non-profit human services agency, we are committed to empowering change and transforming the lives of vulnerable populations in our community. We aim to recruit and retain high-quality and diverse team members who share in our commitment and vision to empower people and transform our community through innovative and integrated services. We are also committed to investing in our team i.e., strive to pay a fair wages, offer competitive benefits, provide generous sick and vacation time, offer staff development along with believing each employee's unique qualities and experiences are the core of the organization.

Family Tree strives to value and uplift diverse and marginalized voices, to recognize and address the ways in which oppression impacts the communities with which we work, and to promote inclusion and equity.

Job Summary and Responsibilities

This position reports to the Program Director at the Family Tree Parenting Time Program. This position supervises visits in a group setting with children and a non-residential parent, ensuring safety (physical, mental and emotional) for the child. The position documents visitations and provides feedback to parents.

Example Activities

- Supervises parenting-time sessions and completes parenting-time documentation.
- Assists in facilitating group supervised visits for Arapahoe County CAPS referrals.
- Assists Coordinator with specific program areas, i.e. client scheduling, new client orientation, etc.
- Assists Coordinator with meaningful and educational activities during group sessions while ensuring the implementation, integration and documentation of the evidenced based/nationally recognized information on the Six Protective Factors with each referral received from Arapahoe County:
 - Nurturing & Development
 - Child Development
 - Parent Resilience
 - Supportive Social Connections
 - Concrete Community Supports
 - Social & Emotional Competence in children
- Maintain confidentiality of client information per Family Tree policies, state and federal laws including those regarding timely reporting of suspected abuse or neglect and confidentiality of client information.

Required Skills

- Knowledge of community resources, dynamics of domestic violence, high-conflict divorce, child abuse and neglect, and developmental needs of children.
- Excellent verbal and written communication skills required.
- Knowledge of mental health and substance abuse issues.
- Ability to work effectively with persons in crisis and trauma from diverse populations
- Ability to work from a strengths-based, client-centered, and inclusive approach
- Ability to build positive relationships with clients, community, and team Ability to think critically and make difficult decisions.
- Ability to learn quickly, attend to details, and adapt well to change.

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- Ability to use computer proficiently, including web-based database platforms including Office 365.

Preferred Education and Experience

- Lived experience and/or professional experience working with vulnerable populations preferred
- Minimum of a Bachelor of Arts level of education in a Human Services related field of study (per contractual requirements.) Minimum of one-year related experience.

Job Details

Location: Arapahoe County Department of Human Services building at 14980 E. Alameda Dr, Aurora

Program: Parenting Time Program

Full/Part time Status: Full-time

Hourly Pay Rate: \$20.21-\$24.27

The base salary range represents the low and high end of Family Tree's hiring range for this position. Actual salaries will vary depending on factors including but not limited to range of experience, years of experience. The range listed is just one component of Family Tree's total compensation package for employees.

Benefits: Medical, dental, vision, supplemental insurance, retirement plan and retirement plan match, employer paid long-term disability, EAP, wellness program, paid sick and vacation time.

Travel Requirements: Minimal travel required around the Denver Metro area to attend off-site meetings.

Schedule: Flexible working primarily Monday-Friday and may include some evening and weekend hours.

Working Conditions: The office space for this position is located at the Arapahoe County Human Services building in Aurora. This position works with challenging situations and family dynamics and one must be prepared and willing to have difficult conversations with all populations, including persons in crisis.

Equal Opportunities and Accommodations

Family Tree is committed to building a workplace where inclusion is not only valued, but prioritized. We're proud to be an equal opportunity employer, seeking to create a welcoming and diverse environment. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, family status, marital status, sexual orientation, national origin, genetics, neuro-diversity, disability, age, or veteran status, or any other non-merit based or legally protected grounds.

Family Tree is committed to providing reasonable accommodations to qualified individuals with disabilities in the employment application process. To request an accommodation, please contact Human Resources at 303-403.5884, or by email at dberridge@thefamilytree.org

Fair Chance Hiring

We value diverse experiences, including those who have had prior contact with the criminal legal system. We are committed to providing individuals with criminal records a fair chance at employment.

For more information about Family Tree and other open positions please go to www.thefamilytree.org/careers.

To apply for this position or other positions please send your resume to hrjobs@thefamilytree.org



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