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Parent Support Provider

Description

This position reports to the Supervisor in the SafeCare Program. Delivers a highly structured prevention program that includes observational assessment, modeling, and giving feedback to parents and caregivers. The SafeCare Program at Family Tree currently operates in Adams and Jefferson counties.

This is a full-time, non-exempt position with a hiring salary range of \$18.55 to \$25.19 per hour working primarily Monday-Friday and occasional evenings and weekends. Benefits information can be found on Family Tree's career page at <https://www.thefamilytree.org/careers>.

Essential Duties/Responsibilities

Deliver SafeCare curriculum to families, consistently meeting fidelity standards of the model. Demonstrate strong engagement skills to recruit and retain clients in a voluntary, home-based service. Complete required trainings to obtain and maintain certification as a Parent Support Provider. Participate in individual and group coaching on a regular basis. Attend and participate in team meetings and regular supervision meetings, per contract standards. Maintain a caseload of 15-20 clients to provide 12 home visits per week. Promptly upload required documents and information to SafeCare® Colorado Portal and Salesforce database.

Other Duties

Follow Family Tree reporting procedures as a mandated reporter. Identify agencies within the community that serve clients who may benefit from SafeCare® Colorado and facilitate the agency's ability to provide referrals to SafeCare® Colorado. Participate in monthly outreach efforts (giving presentations, attending conferences, handing out fliers, meeting with ground level staff, etc.) with community agencies to maintain a strong referral base and build a positive reputation within the communities served by SafeCare. Complete training on protocols, data collections and assessments used for Kempe Quality Improvement evaluations and CDHS Program Evaluations of SafeCare® Colorado. Attend on-site and off-site meetings and trainings as requested or needed. Ensure a safe work environment and follow all safety procedures.

Knowledge, Skills and Abilities

Must be committed to and skilled at building relationships with under-resourced, at-risk families. Open to learning and implementing curricula and to delivering a highly structured parenting skills training program. Must have a strong understanding and ability to deliver services with a commitment to Trauma Informed, Multi-Generational, Client Centered and Strengths Based approaches, and with behaviors in alignment with Family Tree values of Commitment, Advocacy, Accountability, Diversity/Equity/Inclusiveness, Collaboration, and Integrity. Creative and flexible in service delivery, while maintaining fidelity to the model. Open and responsive to supervision and feedback. Must have strong computer skills; prefer Word, Outlook and Salesforce or other web-based databased system. Prefer knowledge of metro Denver area resources. Must be able to work independently in clients' homes and in the community. Comfortable delivering interventions to families in the home setting. This may include going into homes that are not air conditioned. Ability to establish and maintain positive working relationships with various community providers.

Education and Formal Training

Associate's degree in Early Childhood Education, Child Development or Human Service related field, plus one year of experience working with young children and their families, or a comparable mix of education, professional, and lived experience.

Working Environment

Must be comfortable holding difficult conversations with people. Must be comfortable going into family homes/apartments. Must have access to reliable transportation on a daily basis for home visits and various off-site meetings. Due to program participants' availability, this position schedule requires flexibility. Provider's schedules will regularly include afternoon and evening hours, occasionally, weekend hours. Must have access to reliable transportation on a daily basis for home visits and various off-site meetings. Must have a valid Colorado driver's license, car insurance, and acceptable motor vehicle record.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Activities

This position requires visiting homes or apartments that may or may not be handicapped accessible. Talking, hearing (ordinary conversation), seeing (read paperwork, computer work). Manual dexterity sufficient to operate a computer, calculator and telephone. Must be able to lift 10-15 lbs.

Note: Job descriptions are not intended to be an exhaustive list of all duties, responsibilities, or qualifications associated.